



# University of Agriculture, Faisalabad (Pakistan)

## JOB APPLICATION FORM (BPS-17 & ABOVE)

RECENT  
PHOTOGRAPH

- I. This Form must be accompanied by;
- (a) A passport size recent photograph.
  - (b) A Bank Credit Slip (non-refundable) amounting to rupees as prescribed by the Syndicate and advertised in the National Press, for each post (BPS/TTS), drawn in favour of the Treasurer, University of Agriculture, Faisalabad.
  - (c) Attested copies of all relevant certificates, testimonials & Publications etc.
- II. The applications complete in all respects are required in quadruplicate (4-complete sets of application) for the posts of Professor/Associate Professor (BPS & TTS)/Assistant Professor (TTS) and in triplicate (3-complete sets of application) for the posts of Assistant Professor/Lecturer (BPS).
- III. Only one copy of the application is required for Administrative/Research posts as indicated in the advertisement.
- IV. Persons already in employment in any Government or other Organization should submit their applications through proper channel. Advance copies may, however, be sent to save time. The requisite NOC from present employer must reach in the Office of the Director-HR (Personnel/Establishment Section) before or on the last date for receipt of applications or on the date of interview, failing which such candidates will not be allowed to appear for interview. The candidates who are living abroad and unable to appear before the Selection Board, their interviews will be conducted by the Selection Board through Video Conferencing/SKYPE.
- V. All Government employees who intend to apply for any post through proper channel shall clarify through the Heads of their attached Departments that there is no pending enquiry/out-standing dues against them. Moreover, there are no adverse remarks in any of their ACRs. These conditions are necessary for grant of Departmental Permission Certificate/NOC. The ACR grading for the last five years may also be recorded in the forwarding letter.
- VI. The University reserves the right (i) not to fill any vacancy without assigning any reason thereof or consider a person for appointment in a lower cadre against the posts advertised, (ii) to short list the candidates on the basis of academic qualifications/test as may be prescribed by the University. Only short listed candidates (maximum 10 for one post) will be called for interview and (iii) to increase or decrease the number of vacancies as per availability of funds.
- VII. Incomplete Applications or those received after the due date will not be entertained.
- VIII. In case a candidate is not selected for the post applied for, he/she may take his/her material back from the Office of the Director-HR (Personnel Section) within two months of the meeting of the Syndicate. Thereafter, such application would be destroyed.
- IX. Additional sheets may be attached where column space is insufficient.

|                                 |                                                                                                                                                                                       |              |       |  |   |  |  |  |   |  |  |  |  |   |  |  |  |   |  |
|---------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------|--|---|--|--|--|---|--|--|--|--|---|--|--|--|---|--|
| 1. NAME OF POST                 | _____                                                                                                                                                                                 | BPS/TTS      | _____ |  |   |  |  |  |   |  |  |  |  |   |  |  |  |   |  |
| 2. DEPARTMENT/INSTITUTE/SUBJECT | _____                                                                                                                                                                                 |              |       |  |   |  |  |  |   |  |  |  |  |   |  |  |  |   |  |
| 3. CAMPUS                       | _____                                                                                                                                                                                 |              |       |  |   |  |  |  |   |  |  |  |  |   |  |  |  |   |  |
| 4. FULL NAME (in block letters) | _____                                                                                                                                                                                 |              |       |  |   |  |  |  |   |  |  |  |  |   |  |  |  |   |  |
| 5. NATIONAL I.D. CARD NO.       | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td>-</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>-</td><td></td></tr></table> |              |       |  |   |  |  |  | - |  |  |  |  |   |  |  |  | - |  |
|                                 |                                                                                                                                                                                       |              |       |  | - |  |  |  |   |  |  |  |  | - |  |  |  |   |  |
| 6. SEX (Male/Female/Shemale)    | _____                                                                                                                                                                                 |              |       |  |   |  |  |  |   |  |  |  |  |   |  |  |  |   |  |
| 7. DATE OF BIRTH                | _____                                                                                                                                                                                 |              |       |  |   |  |  |  |   |  |  |  |  |   |  |  |  |   |  |
| 8. FATHER'S NAME                | _____                                                                                                                                                                                 |              |       |  |   |  |  |  |   |  |  |  |  |   |  |  |  |   |  |
| 9. ADDRESS:                     |                                                                                                                                                                                       |              |       |  |   |  |  |  |   |  |  |  |  |   |  |  |  |   |  |
| (a) Present                     | _____                                                                                                                                                                                 |              |       |  |   |  |  |  |   |  |  |  |  |   |  |  |  |   |  |
| (b) Permanent                   | _____                                                                                                                                                                                 |              |       |  |   |  |  |  |   |  |  |  |  |   |  |  |  |   |  |
| (c) Telephone No. Office        | _____                                                                                                                                                                                 | Resident     | _____ |  |   |  |  |  |   |  |  |  |  |   |  |  |  |   |  |
| (d) Mobile No.                  | _____                                                                                                                                                                                 | WhatsApp No. | _____ |  |   |  |  |  |   |  |  |  |  |   |  |  |  |   |  |
| (e) E-Mail                      | _____                                                                                                                                                                                 |              |       |  |   |  |  |  |   |  |  |  |  |   |  |  |  |   |  |

10. APPLIED FOR QUOTA, IF ANY (DISABLE/MINORITY/WOMAN)\_\_\_\_\_

11. DOMICILE DISTRICT \_\_\_\_\_

12. NATIONALITY OF: (a) Self \_\_\_\_\_

(b) Spouse \_\_\_\_\_

13. **EDUCATIONAL QUALIFICATIONS**

(a) **Secondary School and Intermediate or equivalent**

| Certificate obtained | Institution attended | Registration No. | Years attended |    | Division | Percentage | Marks Obtained | Total Marks | Major Subject |
|----------------------|----------------------|------------------|----------------|----|----------|------------|----------------|-------------|---------------|
|                      |                      |                  | From           | To |          |            |                |             |               |
|                      |                      |                  |                |    |          |            |                |             |               |
|                      |                      |                  |                |    |          |            |                |             |               |

(b) **University**

| Degrees obtained | Name & Place of University & College | Registration No. | Years attended |    | CGPA | Division/ Percentage | Marks Obtained | Total Marks | Major Subject |
|------------------|--------------------------------------|------------------|----------------|----|------|----------------------|----------------|-------------|---------------|
|                  |                                      |                  | From           | To |      |                      |                |             |               |
|                  |                                      |                  |                |    |      |                      |                |             |               |
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|                  |                                      |                  |                |    |      |                      |                |             |               |
|                  |                                      |                  |                |    |      |                      |                |             |               |

(c) **Post-Doctorate**

| Certificate / Diploma obtained | Name and Place of Institution | Years attended |    | Major Subject/ Specialization |
|--------------------------------|-------------------------------|----------------|----|-------------------------------|
|                                |                               | From           | To |                               |
|                                |                               |                |    |                               |
|                                |                               |                |    |                               |
|                                |                               |                |    |                               |

14. **NUMBER OF STUDENTS GUIDED** (duly verified by the concerned Controller of Examinations)

|                     | M.Sc. or equivalent | M.Sc. (Hons.)/M.Phil | Ph.D. |
|---------------------|---------------------|----------------------|-------|
| As major Supervisor |                     |                      |       |
| As committee Member |                     |                      |       |

15. **DISTINCTION**

- i) Position/Medal/Award (Academic/Civil) \_\_\_\_\_
- ii) Professional awards (Govt./Institution/Society) \_\_\_\_\_
- iii) Sports (Intervarsity/National/International) \_\_\_\_\_
- iv) Extra Curricular \_\_\_\_\_

16. **COURSES TAUGHT** (During last three years)

| Course No. / Title | Year | Independent | Joint |
|--------------------|------|-------------|-------|
|                    |      |             |       |
|                    |      |             |       |
|                    |      |             |       |

17. **RESEARCH** (Give particulars of all the research completed)

| Title of research | Period |    | Professor | Institution |
|-------------------|--------|----|-----------|-------------|
|                   | From   | To |           |             |
|                   |        |    |           |             |
|                   |        |    |           |             |
|                   |        |    |           |             |

18. **PUBLICATIONS**

(a) **List of Research Papers Published in HEC Recognized Journals only (Attach Reprints)  
(duly verified by the concerned ORIC Office)**

| S.No | Authors | Year | Title | Name of Journal with<br>Volume and Page No. | ISSN No. | Category |
|------|---------|------|-------|---------------------------------------------|----------|----------|
|      |         |      |       |                                             |          |          |
|      |         |      |       |                                             |          |          |

(b) **List of International Research Papers Published in Journals having Impact Factor  
(Attach Reprints) (duly verified by the concerned ORIC Office)**

| S.No | Authors | Year | Title | Name of Journal with<br>Volume and Page No. | ISSN No. | Impact<br>Factor |
|------|---------|------|-------|---------------------------------------------|----------|------------------|
|      |         |      |       |                                             |          |                  |
|      |         |      |       |                                             |          |                  |

(c) **List of Books (Text/Edited) bearing ISBN No. (Attach Title Page & Contents)  
(duly verified by the concerned ORIC Office)**

| S.No | Author(s) | Year | Title | ISBN No. | Name of Publisher |
|------|-----------|------|-------|----------|-------------------|
|      |           |      |       |          |                   |
|      |           |      |       |          |                   |

(d) **List of Proceedings (Attach Title Page & Contents)  
(duly verified by the concerned ORIC Office)**

| S.No | Author(s) | Year | Title | Name of Publisher |
|------|-----------|------|-------|-------------------|
|      |           |      |       |                   |
|      |           |      |       |                   |

(e) **List of Manuals (Attach Title Page & Contents)  
(duly verified by the concerned ORIC Office)**

| S.No | Author(s) | Year | Title | Name of Publisher |
|------|-----------|------|-------|-------------------|
|      |           |      |       |                   |
|      |           |      |       |                   |

(f) **List of Monographs (Attach Title Page & Contents)  
(duly verified by the concerned ORIC Office)**

| S.No | Author(s) | Year | Title | Name of Publisher |
|------|-----------|------|-------|-------------------|
|      |           |      |       |                   |
|      |           |      |       |                   |

(g) **List of Book Chapters bearing ISBN No. (Attach Title Page & Contents)  
(duly verified by the concerned ORIC Office)**

| S.No | Author(s) | Year | Title | ISBN No. | Name of<br>Publisher |
|------|-----------|------|-------|----------|----------------------|
|      |           |      |       |          |                      |
|      |           |      |       |          |                      |

(h) **List of Research Projects completed as P.I. other than promotion of Research  
(Attach Title Page) (duly verified by the concerned ORIC Office)**

| S.No | Project Title | Funding Agency | Amount | Duration | As PI/<br>Co-PI | Present<br>Status |
|------|---------------|----------------|--------|----------|-----------------|-------------------|
|      |               |                |        |          |                 |                   |
|      |               |                |        |          |                 |                   |

(i) **List of Research Projects completed as Co-PI other than promotion of Research  
(Attach Title Page) (duly verified by the concerned ORIC Office)**

| S.No | Project Title | Funding Agency | Amount | Duration | As PI/<br>Co-PI | Present<br>Status |
|------|---------------|----------------|--------|----------|-----------------|-------------------|
|      |               |                |        |          |                 |                   |
|      |               |                |        |          |                 |                   |

19. **FOREIGN LANGUAGES** (Extent of Proficiency)

| Language | Reading | Writing | Spoken |
|----------|---------|---------|--------|
|          |         |         |        |
|          |         |         |        |

20. **MEMBERSHIP OF LEARNED SOCIETIES** (Name and nature of membership)

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21. **GIVE PARTICULARS OF EMPLOYMENT SINCE COMPLETION OF YOUR EDUCATION** (Regular/ Temporary/Adhoc/Contract)

| Post held | Where employed | Scale of pay | Last Pay | Duration |    | Total Length |   |   | Cause of leaving | Brief description of the job<br>(Teaching/Research/<br>Administrative) |
|-----------|----------------|--------------|----------|----------|----|--------------|---|---|------------------|------------------------------------------------------------------------|
|           |                |              |          | From     | To | Y            | M | D |                  |                                                                        |
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| TOTAL     |                |              |          |          |    |              |   |   |                  |                                                                        |

22. **COUNTRIES VISITED**

| Country | Duration |    | Purpose |
|---------|----------|----|---------|
|         | From     | To |         |
|         |          |    |         |
|         |          |    |         |
|         |          |    |         |

23. Do you posses all the qualifications mentioned in the advertisement? (Yes / No). \_\_\_\_\_

24. Minimum pay acceptable \_\_\_\_\_

25. Have you suffered or suffering any physical disability. If yes, attach Medical Certificate.  
\_\_\_\_\_  
\_\_\_\_\_

26. If you are under liability to repay money to any institution or person, state the particulars.  
\_\_\_\_\_  
\_\_\_\_\_

27. Have you obtained the explicit permission of your present employer to apply for this post?  
\_\_\_\_\_  
\_\_\_\_\_

28. Write name and designation of your employer whom should write of your Confidential Record.  
\_\_\_\_\_

29. Time required before joining the post\_\_\_\_\_

30. List of all documents attached with the application \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

31. **BANK CREDIT SLIP (Attached Original)**

| AMOUNT | CREDIT SLIP NO. | DATE | BANK NAME | BRANCH/CITY |
|--------|-----------------|------|-----------|-------------|
|        |                 |      |           |             |
|        |                 |      |           |             |

**D E C L A R A T I O N**

I certify that the statement made by me in this application are true to the best of my knowledge and belief, and that I hold myself responsible for any discrepancy.

Date\_\_\_\_\_

***SIGNATURE OF THE APPLICANT***